



LIVINGSTON GUN CLUB
 2440 HUNTER ROAD
 PO BOX 394
 BRIGHTON, MI 48116
 www.livingstongunclub.org

EXPENSE REPORT

Submit completed form with supporting documents to LGC treasurer
Use of personal vehicle for club business is reimbursed at \$0.50 per mile

EXPENSES *Enter date, details, and amount of each item to be reimbursed.*

DAY	MONTH	YEAR	DETAIL	AMOUNT
Total:				

SUBMITTED *Enter date report is submitted and name and initials of person to be reimbursed.*

DAY	MONTH	YEAR	BY (NAME)	INITIALS

REIMBURSED *Enter date reimbursement was made, name of person making reimbursement, and detail (check, cash, exchange...)*

DAY	MONTH	YEAR	BY (NAME)	DETAIL

REMARKS